
Wednesday 16th November 2022

Present:- Mike Kirkham (MK) Chair, Peter Corbett (PC) Treasurer, Nigel Osborne (NO), Nigel Bond (NB), Joan Brame (JB), Linda Harper (LH) Secretary.

1. Welcome and apologies

MK welcomed all

Noted apologies received from Liliias Haye, Lloyd Hughes

2. Previous Minutes

Agreed as an accurate account and can be posted on website.

3. Actions

Revisit Policies and procedures – Agreed in New Year time will be set aside to review and revise. Ongoing

Facebook survey to gauge interest from younger members still to be done, agreed by all that this item no longer required. Complete

Peter Bruce to continue to post details of external speakers to f/b page. Complete

Star Partys – See under agenda item Events. Ongoing

Only change to membership form should be to make tick box for contact details more prominent.

Need to register with Office of Data Protection, PC has researched this and there does not seem to be a requirement for us to have to do so. Complete

4. Finance

PC updated meeting on current position. 28 members have either renewed or become members for this year, expected another 2 or 3 still to renew.

Expected outgoings for coming year to be around £800-900 pounds.

CAS grant now fully spent.

Extra income likely to come from Whitsun Fayre in May 2023.

Financial Update - 16th November 2022

- General Account: £1,272.06
 - Balance Last Update (17/10/2022): £1,007.06
 - Outgoings
 - (none)
 - Income
 - Membership (9 x £25.00): £225.00
 - Membership (1 x £40.00): £40.00
- Cash: £213.22
 - Coffee Pot: £7.78- (see below)
 - Membership (8 x £25.00): £200.00
 - Membership (1 x £21.00): £21.00
- Cheque: £25.00
 - Membership (1 x £25.00): £25.00
- Liabilities: £228.79-
 - CAS* Grant – purchase equipment (laptop case): £12.79-
 - Hawstead Hall Hire (24/08, 14/09 & 12/10): £108.00-
 - Hawstead Hall Hire (19/10, 2/11 & 9/11): £108.00-
- **Total: £1,281.49**
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- Coffee Pot
 - Balance Last Update (17/10/2022): £58.60
 - Takings: £37.20
 - Re-stock: £13.58-
 - Speaker Fee – Bill Barton (Nigel Bond): £40.00-
 - Speaker Fee – Paul Whiting (Nigel Bond): £50.00-
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*Community Action Suffolk - Suffolk Community Restart fund

5. Members Programme

NB updated meeting, programme all in place and confirmed until Mid February 2023, but will be pushed back as opportunities for observing occur.

Presenter for Astro-photography still to be confirmed, NB has been trying to contact Paul Foreman who offered to give a presentation, he will continue to try to contact.

2 presentations on the Moon still to be confirmed, one on Features and a second on Observing, possibly ask at next members meeting if anyone would be willing to do the second.

Daniel Foulsham has offered to give a talk on his time at University, NB to allocate date and agree with Daniel. NB will contact Mark P to update website.

6. Resources

No new resources needed. NO has new cabinet and lock ready for use but the ongoing problem of storage remains. NO will contact Di (Secretary of Whepstead CC) to discuss.

7. Events

Discussion around whether or not to hold Star Party in March as per previous, no contact from council, would we have the help previously given by the Nowton Park Rangers? Could we hold a similar event at Whepstead – Car parking could be an issue if same numbers attended as did at Nowton.

General agreement that we postpone any event in March and revisit later in the year as to doing Star Party in Oct/Nov 2023. Continue to invite non-members to meetings when external speaker arranged, small charge included. Peter B to continue to post these events on f/b.

8. AOB

a) PB has been tasked with updating the promotional video he produced sometime ago. (PB)

b) OASI visit – MK met with the chairman of OASI when he attended the opening of Grace Cook school in Stowmarket, agreed to arrange a visit to OASI, groups of about 15 ideal, so agreed that 2 visits be arranged (additional to members meetings), car sharing as much as possible as per Cambridge visit. NB will take this forward. (NB)

3) PC advised that as Treasurer he is now able to access on-line banking for the AAA account. This will be helpful for him as he will have up to date details of membership etc as at present he only receives monthly statements, also will remove need for 2 signatures on cheques as will be able to do BACS transfers.

He needs agreement from Committee to take this forward – all present agreed.

4) Meeting of 14th Dec is Xmas social – agreed that additional refreshments will be provided (mince pies, sausage rolls etc) and there will be no charge for members as a thank you for support.

| Action Plan | | | |
|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|
| Page/Item | Action | Action by | Status |
| 12/1/22 P1 | Revisit and review existing policies and procedures. | All | Ongoing |
| 20/4/22 P3 | MK to ask PB to post to social media to try to gauge interest in a Children's group | MK | Complete |
| 27/8/22 P2 | Peter B to post events on Facebook to gauge interest when have guest speaker. MK to email him. | MK | Complete |
| 27/8/22 P3 | MK to liaise with Ian Clarke re Star Party March 2023 | MK | Ongoing |
| 23/8/22 P4 | PC to email copy of membership application form to committee for comment and to investigate need to register with Office of Data Commissioner for GDPR | PC | Complete |
| 16/11/22 | PB to update promotional video | PB | New |
| 16/11/22 | NB to arrange 2 visits to OASI, groups of 15 approx. | NB | New |

