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Wednesday 15<sup>th</sup> June 2022

Present:- Mike Kirkham (MK) Chair, Peter Corbett(PC) Treasurer, Nigel Osborne (NO), Nigel Bond (NB), Peter Bruce (PB), Lillias Haye (LHy) Linda Harper (LH) Secretary.

1. Welcome and apologies

MK opened the meeting and welcomed Lillias Haye to first meeting. Committee now complete.

Apologies received from Joan Brame and Lloyd Hughes

2. Previous Minutes

Agreed as an accurate account and can be posted on website.

3. Actions

Revisit Policies and procedures – ongoing but no rush at present to take forward. Ongoing

National Trust – MK has emailed but no response received. Complete

MK has not emailed CAS but has spoken to representative who has said that it is unlikely that the change in items purchased would be queried. MK will still send email with invite to attend AGM. Ongoing

Facebook survey to gauge interest from younger members still to be done. Ongoing

NO has contacted Lawshall and Hawstead Parish Magazines, no reply from Hawstead but Lawshall 'Out and About' responded that ¼ page in A5 magazine would be £6 for one edition. Possibly repurpose existing flyer to fit. Ongoing

4. Finance

PC gave update on current situation. Generally good at present. £300 received for Whitsun Fayre. Cambridge speaker costs paid from Coffee Pot.

Also second half yearly rent paid - £280

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## Financial Update 13<sup>th</sup> June 2022

Restoration Account: £0.00 (Account closed 1/02/2022)

General Account: £1,943.89

- Balance Last Update (16/05/2022): £1,634.89
- Outgoings
  - o (none)
- Income
  - o Membership: £9.00
  - o Whitsun Fayre (Our Bury St Edmunds BID): £300.00

Cash: £27.90

- Coffee Pot: £16.90 (see below)
- Membership: £11.00

Liabilities: £800.79-

- CAS\* Grant – purchase equipment (GoTo EQ Mount & Tripod)

**Total: £1,171.00**

### Coffee Pot

- Balance Last Update (16/05/2022): £35.85
- Takings: £22.00
- Speaker - Petrol Milage (Matt Bothwell): £35.00-
- Re-stock: £14.95-
- Sale (Kettle): £9.00

\*Community Action Suffolk - Suffolk Community Restart fund

PC advised meeting that insurance for the 2 donated telescopes was available, this covers them anywhere in the country for a cost of an additional £28 for the year. (Based on replacement cost of £2186, excess of £100). All agreed this should be taken out.

## 5. Members Programme

MK produced spreadsheet covering members meetings for next 6 months, this includes visiting speakers and weekly topics to be covered along with presenter. Further discussion followed and some spaces filled in with topics and speakers. Programme is now much further on and can soon be in a position to be put out to members.

## 6. Polo Shirts

Thanks were passed on to Nbs brother who produced the Polo shirts worn by members on the day of the Whit Fayre. These can be produced at a cost of £10 and can be ordered at any time. Opportunity will be given to members to purchase then order sent. May look at having Hats and Fleeces in future.

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## 7. AOB

Star Party – no response from council as to whether they would like these to continue, will be left with them to contact with update if required.

Action Plan			
Page/Item	Action	Action by	Status
12/1/22 P1	Revisit and review existing policies and procedures.	All	Ongoing
12/1/22 P3	MK to make contact with National Trust	MK	Complete
20/4/22 P2	Notify CAS of changes to purchases from grant in view of recent donations.	MK	Ongoing
20/4/22 P3	MK to ask PB to post to social media to try to gauge interest in a Children's group	MK	Ongoing
20/4/22 P4	NO to contact local parish magazines in Hawstead/Lawshall to publicise group	NO	Ongoing