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Wednesday 20<sup>th</sup> October 2021

Present:- Mike Kirkham (MK) Chair, Richard Young (RY), Nigel Osborne (NO), Peter Corbett(PC), Joan Brame(JB), Linda Harper (notetaker).

1. Welcome and apologies

Apologies received from Phil Leigh and Peter Bruce

2. Previous Minutes

Agreed as an accurate account once amendment made to page 2 regarding member meetings in December to clarify that 2 meetings have been paid for, so moving 22<sup>nd</sup> to 15<sup>th</sup> does not affect rent paid. Minutes can then be posted on website.

3. Action

MK to make contact with Mark P and Peter B re: Website. Ongoing  
PC has purchased gift for James D, MK has card. Complete  
PB has produced A5 posters to advertise Whepstead Open Evening. Complete  
MK has contacted Chris Roper re Telescope Restoration and explained situation. Complete  
PB has contacted various Astronomical Associations to find out what benefits affiliation would bring to AAA. Awaiting replies. Ongoing.  
MK has contacted Dwayne Gray re Star Partys. They are happy to look to date in March 2022. However issue of Insurance and Third Party liabilities still not resolved. Ongoing

4. Finance

PC had circulated copy of October Financial Summary to Committee Members.  
Restoration Account has not been closed yet.

17 members are now signed up for the current year, this includes 3 new members.

E-mail circulation list includes members who have not returned to meetings and have not been in touch, in order to comply with GDPR it was agreed that an e-mail go out to members encouraging them to return or get in touch but to say that if nothing is heard within 2 weeks then their details will be removed from circulation list. However they will be welcome to return at any time. (Action LH)

**Financial Summary 20<sup>th</sup> October 2021**

.AAA, The Athenaeum, Athenaeum Lane, Bury St Edmunds, Suffolk, IP33 1LY  
e-mail: secretary@3a.org.ukW: www.3a.org.uk

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Restoration Account: £113-57

General Account: £696-37

- Outgoings (since last meeting 22/09/2021)
  - o Zoom (Mike Kirkham): £57-56
- Income (since last meeting 22/09/2021)
  - o Membership (11 x £25): £275-00

Pending income: £25-00

- Membership (cheque): £25-00

Cash: £187-70

- Coffee Pot: £22-70 (see below)
- Donation: £40-00
- Membership (5 x £25): £125-00

**Total: £1022-64**

#### Liabilities

- Gift (James Dale): £11.99 (Solar System Crystal Ball)

#### Coffee Pot (since 22/09/2021)

- Takings: £5.01
- Re-stock: £10-10-
- Kettles x 2: £18-00-

### 5. Members Programme

No update needed as programme in place to take us up to March 2022, however if meetings are spent Observing then the programme will roll over.

### 6. Whepstead Open Evening

27<sup>th</sup> October, committee to arrive at 6.00pm for setting up.

Not known what response is likely to be.

Telescopes set up in the hall to allow attendees to see the different types.

PL to have remote link set up if weather conditions permit.

Laser Pointers for use outside- 3 available

Blue boards to be set up to display posters etc. Orrery to be set up. JB will purchase supply of batteries, AA and AAA

MK to do general welcome and presentation.

RY/PL presentation via Stellarium to include the Summer Triangle, Moon, Zodiac, the planets Jupiter, Saturn, Uranus and Neptune – all on Ecliptic. Story of Perseus and Andromeda.

NO to produce 3D image of Plough.

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List of Attendees to include Name, E-mail and telephone, both for Covid tracing and also to send e-mail afterwards if further information requested.

Need to adhere to Whepstead regs for Ventilation, Hand sanitizing and possibly mask wearing, MK will double check with Di (Sec) if masks must be worn.

#### 7. Suffolk Community Restart Fund (Grant Application)

MK reported that he has not heard anything yet apart from the application being with West Suffolk Council. He will follow this up later in the week.

#### 8. Restoration Project – closing update

MK advised the group of recent contact by Margaret Charlesworth of BTT expressing her disappointment at the project being paused. Also querying the monies remaining and how these were to be managed. MK has replied to her.

Discussion followed around the previous decision made to close the restoration account and incorporate it into the general account. All present still agree that this is the best course of action and that if in the future a new account needs to be opened then the money can be transferred back over.

#### 9. AAA Policies (review), Affiliation to Astronomical body – FAS, RAS, BAS.

A review of policies needs to be carried out, all agreed, together with a review of the AAA Constitution as it is generally felt that as the AAA has evolved this has not and needs revising in time for next years AGM when potential changes can be put to members. (MK to begin review) A more defined role for each committee member could be included.

PB has contacted various Astronomical Associations and is awaiting replies.

#### 10. AOB

To help them with funding for the new roof at the Community Centre, Whepstead committee had requested information on members home areas, (not addresses, just locality), MK has supplied this.

A local Solicitor has contacted AAA re doing a sponsored event to help raise funds for the Restoration, MK has replied, thanking them and advising of a pause in the project.

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PC has reviewed the Insurance Policy to see if any part directly applies to the Restoration Project, so far nothing relevant found.

There is one vacant position on the Committee, MK has e-mail prepared to send out when it is decided that the time is right and membership established again.

NO is still trying to source a further storage cabinet. Also reported that Cambridge Observatory are still only holding Zoom meetings, no f2f meetings at present.

A safeguarding issue was raised and there was discussion within the group. Agree that Mark Proctor be contacted for his advice on this issue. (MK)

Action Plan			
Page/Item		Action	Status
			Action by
19/5/21 P3	MK to contact Mark P and Peter B regarding updating of website.	MK	Ongoing
25/9/21 P2	PC to purchase gift for JD	PC	Complete
25/9/21 P3	PB to produce A5 posters to advertise open evening for Whepstead residents.	PB	Complete

25/9/21 P4	MK to contact Chris Roper to advise of decision to stop project.	MK	Complete
25/9/21 P4	PB to look into benefits from being affiliated to known astronomical body	PB	Ongoing
25/9/21 5	MK to look into issue of insurance cover when providing event for third party	MK	Ongoing
20/10/21 P1	E-mail to members to get in touch and advise details to be removed from circulation list	LH	New
20/10/21 P3	MK to chase up Restart Grant progress	MK	New
21/10/21 P4	MK to contact/discuss with Mark P the safeguarding issue raised at committee meeting.	MK	New

