

## Observatory Group Meeting

27-09-2019

Present :- Richard Young (RY), Joan Brame (JB), Phil Leigh (PL), Roy Proctor (RP), Linda Harper (notetaker). Also in attendance Tony Box.

### 1. Welcome and Apologies for Absence

RY welcomed everyone and RP introduced Tony Box to the group. Tony has experience in project management and it is hoped that he may use this experience to help move the restoration project forward.

### 2. Notes from last meeting 12/07/19

Agreed as an accurate account. To be uploaded to website.

### 3. Matters arising other than those on Agenda

Nil matters arising.

### 4. Brief Review of where we are and how we got there.

RY brought TB up to speed on the progress of the project so far, from the formation of the AAA, Document of Intent, Management in context of AAA, the licence from the Borough, Health and Safety requirements and problems therein, the Funding issues and then how the Bury Town Trust became involved.

Since this point RY has produced and circulated a revised Document of Intent to Observatory group members and Mike Kirkham, Chair of AAA.

RP circulated a revised copy of the Action Diagram to the group, this includes the appointing of a Project Manager together with an Architect and Solicitor. There was discussion within the group with TB making some suggestions as to the point at which a solicitor be appointed. RP will amend the document.

### 5. The Next Move – Discussion

TB was asked by RY would he be happy take on the role of Project Manager, at present he is happy to do so but should things change he will advise the group.

Discussion followed and it was agreed that the next step forward is to investigate Architects and Solicitors who have the necessary experience with projects such as this, however the costs involved need to be identified before any further action could be taken. TB advised that he is happy to take this forward.

Moving forward the next move will be to resolve the Issue of the length of the Licence with the Borough, TB is happy to talk to the borough representatives, RY will speak with Damien Parker and arrange a meeting which TB will attend.

The appointment of an Architect and Solicitor can then confirm -

- a) that the project is viable and
- b) a Specification of Works can be produced (appropriately worded) that can then be taken to the borough.

## 6. The Regulator Clock

RY has been informed that the project can no longer have a Regulator clock on loan from the Gersham Parkington collection unless he can provide evidence that there would have been one at the time that the Observatory was opened. RY thinks that the necessary information should be found at the Borough Records Office and he has been informed where he should find it.

## 7. AOB

Nil

Date and time of next meeting:- Tuesday 29<sup>th</sup> October at 7.30pm

